Students Entrepreneurial Exploration Development (SEED) Fund Scheme

Application Form

**IMPORTANT NOTES**

1. What is SEED fund?

With the generous donation from Lingnan Education Organization Limited (“Donor”) to the University, the “LEO Tse Kai Yui Memorial Fund” (嶺南教育機構謝啟睿紀念基金) offers grants for the SEED Fund Scheme. The SEED Fund provides $5,000 grants and workspace to early stage entrepreneurial plans involving current Lingnan students. The grants are intended for use in prototype development and customer discovery activities. These awards provide critical funding for high risk, high reward projects that have the great potential to change the current status quo.

1. Application Instruction

Please submit the soft copy and the scanned signed copy (with the subject heading “Your full name\_ Application Form”) to lei@ln.edu.hk **on or before** the application deadline.

* Please complete the entire application in English.
* No incomplete applications, late applications or repeat applications will be accepted.
* Shortlisted applicants will be invited to a selection interview.
* Please ask your Class Lecturer / Faculty Member to send the completed nomination form to [lei@ln.edu.hk](mailto:lei@ln.edu.hk) individually.

1. Conditions for Participation

🞏 I agree to become a privileged member of the students Entrepreneurship Club.

🞏 I understand that I need to participate in a series of entrepreneurial trainings through workshops, seminars, visits, etc, to add-on credit-bearing courses, and events organized by the donor.

🞏 I understand that I need to fill up the follow-up surveys in two-year time period after the grant award.

🞏 I understand that I need to submit a project report regarding the progress of the idea exploration and expenditure of the grant one year after the grant award.

🞏 I understand that I need to share their entrepreneurial experience with the students of Entrepreneurship Club at least once at any stage in the form of seminar.

🞏 I understand that I have to acknowledge the Donor in all presentations and/or printed materials.

In case of any changes, the decision of SEED Fund Management Committee shall be final and conclusive.

1. Details of Project, Applicant and Team Members

|  |  |
| --- | --- |
| Project Title |  |
| Period of the project: | From to |
| Applicant (Team Leader) | |
| Name in English: |  |
| Name in Chinese: |  |
| Major (Year of study): |  |
| Student ID: |  |
| Contact no.: |  |
| Email: |  |
| Team Member(s) If you have more than one members, please feel free to add more columns for the member(s) | |
| Name in English: |  |
| Name in Chinese: |  |
| Major (Year of study): |  |
| Student ID: |  |
| Contact no.: |  |
| Email: |  |

1. Executive Summary (**A single page** Executive Summary should include the following elements problem, solution, market overview, customer/beneficiary interview results (number of interviews and summary conclusions) and use of fund)

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1. Declaration

I declare that I have read the Important Notes for this application. I also declare that, to the best of my knowledge, all the information included and attached to this application is accurate.

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |
| **Signature**  **(Name: )** |  | **Date** |

1. Nomination from Class Lecturer / Faculty Member

A nomination form from class lecturers will be required. If the project is not from a class work, a nomination form from any related faculty member will also be required.

(Please send the completed nomination form to lei@ln.edu.hk individually)

|  |  |
| --- | --- |
| Project Title: |  |
| Name of project leader: |  |
| Student ID: |  |
| Details of Referee | |
| Name in English: |  |
| Department: |  |
| Email: |  |
|  | |
| Comments on student’s project | |
|  | |

I would like to nominate the above project team to apply the SEED fund Scheme

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |
| **Signature**  **(Name: )** |  | **Date** |